

**Faculty of Engineering**

**Cyprus Science University**

Dear Company Representative(s),

Thank you for accepting our student for summer training at your company. To be able to keep track of our summer training students, we kindly ask you to fill out the following form electronically and send the filled word document back to us by using the e-mail addresses internship@csu.edu.tr

Best Regards,

**Summer Training Committee,**

Faculty of Engineering,

Cyprus Science University.

**Company Information Form**

1. **Student Information**

|  |  |
| --- | --- |
| Student Name and Surname | Dates of Training (Starting Date – Finishing Date) |
|  |  |

1. **Company Information**

|  |  |  |  |
| --- | --- | --- | --- |
| Company Name | | Field of Work | Number of Employees |
|  | |  |  |
| Company Address |  | | |
| Tel no |  | | |
| Fax no |  | | |
| e-mail |  | | |

1. **Company Human Resource Information**(If your company does not have HR, then please provide resonsible director’s info)

|  |  |
| --- | --- |
| Human Resource Director/Representative Title, Name, Surname |  |
| Tel no |  |
| Fax no |  |
| e-mail (**company domain e-mail address only pls.**) |  |

1. **Company’s Engineers’ Information** (There must be at least one engineer from the same field with our student, who will be working   
    together with the student.)

|  |  |  |  |
| --- | --- | --- | --- |
|  | Name Surname | Title | Major (Industrial Engineer, Computer Engineer, Elec.&Electronics Engineer etc.) |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |
| 4 |  |  |  |
| 5 |  |  |  |